



DIRECT DEPOSIT FORM

To take advantage of the Direct Deposit service:

IN PERSON or BY MAIL: Please bring or mail (address above) this completed authorization sheet and a preprinted voided check or typed direct deposit form from your bank to the Student Cashier Center located in The Student Union Room 135.

The account used must be an account that has your name on it. The voided check or direct deposit form must not be a check or form that was handwritten.

We may deposit the balance due to students and/or student payroll funds. Please check one or both and specify if you want refunds or payroll deposited into checking or savings.

_____ Refunds on my student account

_____ Student Payroll

_____ Checking

_____ Savings

I confirm that the bank account information I am submitting is my personal bank account information. I authorize the University of Louisiana at Lafayette to deposit funds into my account. If banking information given is an incorrect account, it is my responsibility to inform the University of Louisiana at Lafayette's Disbursements Office for future deposits. In the event of an error, I authorize the University of Louisiana at Lafayette to debit my bank account. I also understand that I will be notified of any transactions that affects my bank account.

All future refunds will be deposited in this manner so please ensure the bank account information remains current.

Please allow 7-10 business days for the direct deposit form to be processed.

(Signature)

(Date)

(Print Name)

(Phone Number)

(ULID)