

INSTRUCTIONS FOR 1098T'S

Box 2. Amounts Billed for Qualified Tuition and Related Expenses

The amount reported in this box is the total amount billed less any reductions in charges made during the calendar year that relate to the amounts billed for qualified tuition and related expenses during the same calendar year. For example, any classes that were dropped or cancelled, or waivers offered by the University would reduce the amount of qualified tuition.

Box 4. Adjustments Made for a Prior Year

If an amount is in this box a reduction in charges were made for qualified tuition and related expenses made during the calendar year that relate to amounts billed that were reported for a prior year.

Box 5. Scholarships or Grants

This amount is the total amount of any scholarships or grants that you received during the year. This amount does include any 3rd party payments.

**IF THIS AMOUNT IS GREATER THAN THE AMOUNT IN BOX 2,
YOU WILL PROBABLY HAVE A TAXABLE SCHOLARSHIP AMOUNT.**

Box 6. Adjustments to Scholarships or Grants for a Prior Year

If an amount appears in this box, there was a reduction to the amount of scholarships or grants that were reported for a prior year.

Box 8. Check if at Least Half-Time Student

If this box is checked it means that you were enrolled for at least half the full-time academic workload for the course of study you are pursuing.

OFFICE PERSONNEL ARE NOT ALLOWED TO GIVE OUT TAX ADVICE. PLEASE CONTACT YOUR TAX PROFESSIONAL OR THE IRS AT 1-800-829-1040 FOR ANY QUESTIONS ON PREPARING YOUR TAX RETURN.